

WORK



JOBS AT

www.print.work

Print and design assistant.

Location: Leeds City Centre

Salary: 16k

Hours: 37.5 per week

Who are PRINT.WORK? ↓

We're a short run, sustainable printing company with customers throughout the country. We print superb quality goods on a range of 100% recycled papers and boards from our studio in Leeds. Over the last 18 months we have built up an excellent reputation for customer service and quality and as more people discover PRINT.WORK, we're in need of some help to continue our growth.

Who are you? ↓

Above all else, we'll be looking for an all-rounder with an impeccable eye for great design and a passion for print. In an ideal world, you will have had a small amount of professional experience in print or have come from a design qualification but it's not necessary, you will learn all the skills required to produce epic printed goods as long as you have creativity and a willingness to learn.

You'll need some basic knowledge of Adobe's CC suite for setting up, tweaking and amending artwork. You will have the ability to think on your feet and be able to solve artwork and production dilemmas. We're a small team so dealing directly with customers is a key part of the role.

Here's an idea of some of things you might be getting up to: ↓

Print production

You will be assisting the print manager with day to day running of the business. This includes setting up artwork ready to print, speccing files for the printing press and undertaking print finishing, packing and order fulfillment.

Graphic design

You'll help with day to day design tasks that range from artwork amends through to poster and flyer design for a range of long standing hospitality clients and our own in house communications.

Social media

You'll be assisting with preparing posts for our growing social media accounts, keeping an eye on activity and spotting great opportunities to contact prospective customers.

Why should you work at Print.Work?

We are a fun and friendly team, always ready to lend a helping hand and share experience and knowledge. Our studio is relaxed and laid-back and at the same time focused on the job at hand. You'll get to work on big and small projects, being a key part of the whole project life-cycle. We're a design focused and aesthetically driven bunch and always open to great ideas, determined to better our reputation as a solid, reliable and great team to work with.

How to apply ↓

Please email us your CV and little bit of info about yourself to

hello@print.work

Strictly no recruiters – please get in touch directly